

**KENTUCKY BOARD OF MEDICAL IMAGING & RADIATION THERAPY**

**October 11, 2023**

**1:00 pm**

Board Members Present: Doyle Decker, Sharon Whitaker, Jeffrey Fannin, Ryan Hamilton, Keri Leamy, Lucas Rodriguez, Nancy Uhls

Board Members Absent: Eric Burchfield, Stephanie Lester

ExOfficio Members: Carson Kerr, Elizabeth Morgan, Mary-Anne Gillespie

AGENDA ITEM	Time	DISCUSSION	Action
Call to order	1 minute		Meeting was called to order at 1:07 pm.
Approval of August Minutes	2 minutes		A motion to approve June minutes was made by Nancy Uhls. Sharon Whitaker seconded. Motion passed.
Approval of Board travel and per diem	1 minute		Nancy Uhls made a motion to approve board travel and per diem for today's meeting and per diem for September's committee meetings. Lucas Rodriguez seconded. Motion passed.
Committee Reports	20 minutes	<p><u>Education Committee:</u>                      The education committee reviewed a proposal and made a recommendation to recognize the LXMO Academy as a board-approved program for Limited X-ray Machine Operator education; graduates of the program will be eligible to take the Kentucky Limited Scope exam. Keri Leamy seconded. Recommendation passed. Doyle Decker recused himself from the vote.</p> <p><u>Complaint/Violation Committee:</u>                      The complaint/violations committee made a recommendation to approve the following actions:  <b>23.11</b> Issue a \$400 civil penalty to the facility where unlicensed practice occurred  <b>23.12</b> Issue a \$3,000 civil penalty to the facility where unlicensed practice occurred  <b>23.14</b> Issue 7-day retroactive suspension and a \$350 civil penalty  <b>23.16</b> Dismiss  <b>23.17</b> Ongoing  <b>23.19</b> Initiate Complaint  <b>23.20</b> Initiate Complaint &amp; Issue a Cease and Desist Order  <b>23.21</b> Initiate Complaint &amp; Issue a Cease and Desist Order  <b>23.22</b> Initiate Complaint  <b>23-V-011</b> Issue 5-day retroactive suspension and \$50 civil penalty  <b>23-V-013</b> Issue 7-day retroactive suspension and a \$350 civil penalty; Approve Agreed Order for payment plan  <b>23-V-014</b> Issue 24-day retroactive suspension and \$1200 civil penalty</p> The recommendation to approve the list of actions was seconded by Keri Leamy. Lucas Rodriguez recused from voting on agency case 23.11. Recommendation passed.	

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		<p><u>Applications Committee:</u> The applications committee made a recommendation to approve application for Ashlyn Kennedy; approve application for Sandi Grant contingent on submission of criminal background check; and approved request for deferment of payment of scholarship principle for Tabbetha Carrington. Ryan Hamilton seconded recommendation. Recommendation passed.</p> <p><u>Communications Committee:</u> No report.</p> <p><u>Regulations Revision Committee:</u> No report.</p>	
Old Business	15 minutes	<p><u>New Database Update</u> Executive Director shared that the most recent update received from vendor provides that the project will launch prior to the end of this year.</p>	
Executive Director Update	5 minutes	<p><u>License Update:</u> August 2023</p> <ul style="list-style-type: none"> <li>a. New: 66</li> <li>b. Renewal: 623</li> <li>c. Late: 5</li> <li>d. Follow-up to late license submissions: in committee</li> </ul> <p>September 2023</p> <ul style="list-style-type: none"> <li>a. New: 59</li> <li>b. Renewal: 571</li> <li>c. Late: 1</li> <li>d. Follow-up to late license submissions: in committee</li> </ul> <p><u>Related legislative activity:</u> None</p> <p><u>Related ARRT, ASRT, NMTCB updates:</u> None</p> <p><u>Budget: Report through September 2023 distributed to board members</u></p> <ul style="list-style-type: none"> <li>a. Revenue</li> <li>b. Expenditures</li> <li>c. YTD Balance</li> <li>d. Outstanding Bills</li> </ul> <p><u>Other:</u></p>	

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		<p>a. Office Move Updates Wi-Fi to be installed next week; additional furnishings to be purchased.</p> <p>b. ARRT CE Consensus Meeting Scheduled in-person at office in St. Paul, MN on November 3, 2023. ARRT funds one representative to attend meeting.</p> <p>c. KSRT Fall Meeting Scheduled in-person at Madisonville Community College on October 21, 2023. KSRT has invited KBMIRT to speak at meeting.</p> <p>d. Printing and Mailing Licenses Current process when a new license is issued is to both mail and email the issued license to the individual, incurring cost of postage. Online license printing continues to be available to licensees.</p>	<p>Keri Leamy made a motion to approve out-of-state travel for Executive Director to attend the ARRT CE Consensus meeting to represent the Board. Nancy Uhls seconded. Motion passed.</p> <p>Nancy Uhls made a motion to authorize Executive Director and Program Coordinator to attend the KSRT Fall Meeting in Madisonville and cover travel expenses incurred as a result. Sharon Whitaker seconded. Motion passed.</p> <p>Nancy Uhls made a motion to cease mailing copies of licenses to individuals, and to continue with sending the license via email. Lucas Rodriguez seconded. Motion passed.</p>
<b>New Business</b>		<p><u>Board Meeting Location</u> As of October 2, the office has moved to a new location; as a result, the location for board meetings was reviewed.</p> <p><u>RT Students Working Outside Clinical Setting</u> Keri Leamy proposed that the board discuss the topic of the utilization of students working in a limited capacity outside the clinical setting. Ms. Leamy mentioned that, at one time, students were authorized to be employed if they met certain criteria according to the program director.</p>	<p>Nancy Uhls made a motion to update the location of the KBMIRT board meetings to 2365 Harrodsburg Rd, Suite A220. Lucas Rodriguez seconded. Motion passed.</p> <p>Keri Leamy made a motion to delegate the topic of radiologic technology students' ability to work outside the clinical setting to the Regulations Revision</p>

AGENDA ITEM	Time	DISCUSSION	Action
			Committee. Nancy Uhs seconded. Motion passed.
<b>Future meetings</b>		<p>December 13, 2023</p> <p><i>All meetings are scheduled to start at 1:00 p.m. and are held at the KBMIRT office at 2365 Harrodsburg Rd, Suite A220, Lexington, KY 40504</i></p>	
<b>Meeting adjourned</b>			Keri Leamy made a motion to adjourn meeting. Sharon Whitaker seconded. Meeting adjourned at 2:13 pm.